

24 October 2007

Dear Councillor

COMMUNITY COMMITTEE

A meeting of the Community Committee will be held at the Council Offices, London Road, Saffron Walden on Thursday 1 November 2007 at 7.45 pm or at the conclusion of the question and answer session, whichever is the earlier.

Yours faithfully

ALASDAIR BOVAIRD

Chief Executive

Commencing at 7.30 pm, there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given two working days prior notice.

A G E N D A PART I

- 1 Apologies for absence and declarations of interest.
- 2 Minutes of the meeting held on 6 September 2007 (previously circulated).
- 3 Business Arising.
- 4 **Lead Officer's report (15 minutes)**

Item for Information

This report updates Members on matters arising from the minutes that are not otherwise on the agenda and information items arising since the last meeting of the Committee.

- 5 **Budgetary Control 07/08 (10 minutes)**

Item for note

This report provides details of the Committee's spending and income compared to budget for the period 1st April to 31st August 2007.

- 6 **Dog Control Orders (10 minutes)**

Item for decision

This report gives details of the consultation carried out and asks Members to agree the final format of the orders.

7 Allocation Scheme (20 minutes)

Item for decision

This report advises the Committee of the Council's Allocations Scheme which has been revised prior to the introduction of a new Choice Based Lettings Scheme for the allocation of social housing within Uttlesford

8 Lease of Land for Multi Use Games Area (10 minutes)

Item for decision

This report seeks Members' approval for land at Mountfitchet Green, Stonyfield Drive to be leased to the Stansted Mountfitchet Parish Council for the purpose of the construction and future maintenance of a multi-use games area.

9 Housing Initiative Task Group (10 minutes)

Item for decision

The Committee is asked to approve recommendations from the Housing Initiative Task Group held on 17 September 2007.

10 Flood Support for Parish Councils (10 minutes)

Item to note

Following a request from the Community Committee for the Emergency Planning Officer to advise the Committee of the Council's flood arrangements, this document outlines the current flood arrangements for UDC.

11 Lebanese Report (10 minutes)

Item for decision

It was recommended at the last meeting of the Scrutiny Committee (Minute SC17) that the enclosed plan is referred to the Community Committee to be included in the Council's emergency plans.

12 Tenant Forum Minutes (5 minutes)

This report provides the Committee with the draft Minutes of the previous meeting of the Tenant Forum.

13 Any other items which the Chairman considers to be urgent.

To: Councillors E C Abrahams, E L Bellingham – Smith, R Chamberlain, E W Hicks, S J Howell, J E Hudson, J E Menell, M J Miller, D J Morson, J A Redfern, D J Sadler, **S V Schneider**, G Sell, C C Smith and A C Yarwood.

Also to:- E Planterose and R Wallace (Museum Society) and Tenant Panel representatives.

Encs: Reports as listed on agenda.

Lead Officer: Diane Burridge
Committee Officer: Maggie Cox

MEETINGS AND THE PUBLIC

Members of the public are welcome to attend any of the Council's Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.uttlesford.gov.uk.

Members of the public and representatives of parish and town councils are now permitted to speak at the meetings. You will need to register with the Committee Officer by 2.00 pm on the Friday before the meeting. An explanatory leaflet has been prepared which details the procedure and is available from the Council offices at Saffron Walden and Great Dunmow.

The agenda is split into two parts. Most of the business is dealt with in Part 1 which is open to the public. Part II includes items which may be discussed in the absence of the press or public, as they may deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

You are entitled to see any of the background papers that are listed at the end of each report.

If you want to inspect background papers or speak before a meeting please contact either Mick Purkiss on 01799 510430, Maggie Cox on 01799 510369, Cathy Roberts on 01799 510434, Peter Snow on 01799 510431 or by fax on 01799 510550.

FACILITIES FOR PEOPLE WITH DISABILITIES

The Council Offices has facilities for wheelchair users, including lifts and toilets. The Council Chamber has an induction loop so that those who have hearing difficulties can hear the debate.

If you are deaf or have impaired hearing and would like a signer available at a meeting, please contact Mick Purkiss on 01799 510430 or email mpurkiss@uttlesford.gov.uk as soon as possible prior to the meeting.

FIRE/EMERGENCY EVACUATION PROCEDURE

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by Committee staff. It is vital you follow their instructions.

- You should proceed calmly; do not run and do not use the lifts.
- Do not stop to collect personal belongings.
- Once you are outside, please do not wait immediately next to the building.
- Do not re-enter the building until told to do so.